

Grant Working Party



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Monday 15 February 2016
Time:	5.00 pm
Venue:	GFR14 West Suffolk House Western Way Bury St Edmunds IP33 3YU
Full Members:	<p style="text-align: center;">Chairman Angela Rushen</p> <p style="text-align: center;">Vice Chairman Jim Thorndyke</p> <p><u>Conservative Members (6)</u> Sarah Broughton Margaret Marks Ian Houlder Clive Pollington</p> <p><u>UKIP Group Member (1)</u> John Burns</p>
Substitutes:	<p><u>Conservative Members (2)</u> Simon Brown Sara Mildmay-White</p> <p><u>UKIP Group Member (1)</u> Tony Brown</p>
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum:	Three Members
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.stedmundsbury.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	There is no provision for members of the public to ask questions or make statements during Grant Working Party meetings.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber and some other meeting rooms.	
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Agenda

Procedural Matters

1. Apologies for Absence

2. Substitutes

3. Minutes

1 - 10

To confirm the minutes of the meeting held on 16 November 2015 (copy attached).

Part 1 - Public

4. Presentation on the work of the Suffolk West Citizens Advice Bureau

At the Working Party's request in November 2015, Members will receive a presentation from Jane Ballard, District Manager for Suffolk West Citizens Advice Bureau.

5. Rural Initiatives Grant Scheme: Update

As at 1 February 2016 six projects have been allocated funding totalling £33,195.67 during the financial year 2015/2016.

- (a) Kedington Parish Council: New frontage and entrance lobby to Kedington Community Centre and Kedington Parish Council Offices £6,166.67
- (b) Horringer Community Council: Improvements to community centre to meet energy efficiency and health and safety standards
£7,809.00
- (c) Stanton Bowls Club: Improved flooring
£3,350.00
- (d) Barrow Town Estate Rooms: Renovate Grade II listed building into community facility
£10,000.00
- (e) Clare Country Park Trust: Improve kitchen and toilets
£4,350.00
- (f) Great Barton Bowls Club: Furnishings to complete extension £1,520.00

The Rural Initiatives Grant Scheme has a remaining balance of £112,491.56.

The Working Party is asked to **NOTE** the above update on the Rural Initiatives Grant Scheme.

6. Community Chest 2016/2017: Revised Application from Suffolk Rape Crisis 11 - 12

During the assessment of Community Chest Applications at the meeting of the Grant Working Party on the 16 November 2015, Members were broadly supportive of the application submitted by Suffolk Rape Crisis but had some concerns around the amount of funds requested. Subsequently Suffolk Rape Crisis have submitted a revision to their original application which prioritises a reduction in waiting times for one to one counselling support. The revision is attached as Paper No: **GWP/SE/16/001** for consideration.

For information, Community Chest 2016/2017 has a remaining balance of £35,477.

The original report and application considered by the Working Party on 16 November 2015 can be found at:

<https://democracy.westsuffolk.gov.uk/documents/s10323/GWP.S.E.15.004%20Consideration%20of%20Community%20Chest%20Funding%202016-2017.pdf> (Report No: GWP/SE/15/004)

<https://democracy.westsuffolk.gov.uk/documents/s10335/GWP.S.E.15.004%20-%20Appendix%2012%20-%20Suffolk%20Rape%20Crisis.pdf> (Original Application)

It is **RECOMMENDED** that the Grant Working Party considers the allocation of funding to Suffolk Rape Crisis as detailed in the revised Community Chest Application attached as Paper No: GWP/SE/16/001, and makes recommendations to Cabinet.

7. Dates of Future Meetings

The Working Party is requested to **NOTE** the following dates for future meetings in 2016:

- **Monday 5 September:** to receive six-monthly reports on 2016/17 Community Chest projects
- **Monday 7 November:** to consider applications submitted for 2017/18 Community Chest funding

All meetings will commence at 5pm, in GFR14 at West Suffolk House.

Part 2 – Exempt

NONE

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Grant Working Party



St Edmundsbury
BOROUGH COUNCIL

Minutes of a meeting of the **Grant Working Party** held on
Monday 16 November 2015 at **5.00 pm** in **GFR13, West Suffolk House,**
Western Way, Bury St Edmunds IP33 3YU

Present: **Councillors**

Chairman Angela Rushen
Vice Chairman Jim Thorndyke

Sarah Broughton Margaret Marks
John Burns Clive Pollington
Ian Houlder

By Invitation:
Robert Everitt (Portfolio Holder for Families and Communities)

24. **Apologies for Absence**

No apologies for absence were received.

25. **Substitutes**

No substitutions were declared.

26. **Minutes**

The minutes of the meeting held on 16 September 2015 were confirmed as a correct record and signed by the Chairman.

27. **Rural Initiatives Grant Scheme: Update**

The Working Party received and noted a narrative item which provided an update on the Rural Initiatives Grant Scheme (RIGS).

Members noted the projects supported so far in 2015/2016 and the amount of grant funding allocated to them, as outlined in the narrative item. The total amount of unallocated RIGS funding remaining in 2015/2016 was £23,668.33

(Councillor Margaret Marks arrived during the consideration of this item.)

28. **Consideration of Community Chest Funding 2016/2017**

The Working Party considered Report No: GWP/SE/15/004, which sought approval for a number of applications submitted for Community Chest funding in the 2016/2017 financial year. The recommendations of the Grant Working Party would be considered by Cabinet on 8 December 2015 for approval.

Applications for Community Chest funding for 2016/2017 closed on 30 September 2015. A total of 21 applications had been received from a wide variety of organisations as detailed in Appendix 1 to Report No: GWP/SE/15/004. The Community Chest budget for 2016/2017 was £281,483 and applicants could apply for a maximum of three years. Grants recommended for 2017/2018 and onwards would be subject to the budget setting process.

The officers reported that since the publication of the agenda and papers for this meeting, REACH and Suffolk West Citizens Advice Bureau had confirmed that their applications of £5,000 and £182,500 respectively were amounts for each year for three years and not for one year, as stated in the report.

Following discussions previously held with the Chairman of the Working Party, it was felt that four of the applications received (listed below and attached as Appendices 19 to 22 of the report) were not considered to be appropriate for Community Chest funding. It had been suggested that the Families and Communities Team worked with these organisations to source alternative funding. These alternative sources could be from other St Edmundsbury funds, such as the Rural Initiative Grants Scheme or Councillor Locality Budgets, or from external sources such as Suffolk Fit Villages, sport's national governing bodies, such as Sport England and the Suffolk Community Foundation.

Appendix 19: Coffee Caravan

Appendix 20: Eastgate Amateur Boxing Club

Appendix 21: Rojo Art Projects

Appendix 22: St Edmundsbury Sailing and Canoeing Association

The Working Party considered that whilst there was some merit in the application from St Edmundsbury Sailing and Canoeing Association and that this submission in particular should be directed to other funding sources, this was a sensible approach.

Each application, including those felt more appropriate for alternative funding sources, had been summarised with the full applications attached as appendices to the report. Each application was required to be evaluated in accordance with the eligibility and selection criteria set out in Appendix 24, and was considered in turn as follows:

Appendix 2: YMCA Suffolk

It was considered the project would not satisfactorily achieve a facility that would be regularly used by young people and it was felt that the application amount of £47,977 each year for two years could be better spent on youth facilities elsewhere.

All agreed not to support any funding to this project.

Appendix 3: Young People of the Year - Befriending

The Working Party considered the concept of the project was acceptable; however the application lacked specific detail and the proposed administration costs appeared to be excessive. Members considered their efforts should be consolidated with other existing organisations.

All agreed not to support any funding to this project.

Appendix 4: Hopton Day Care Centre

(Councillor Jim Thorndyke declared a local non-pecuniary interest as an associate of the person listed as a second contact and remained in the meeting for the consideration of this application.)

The Working Party considered this project fully met the eligibility and selection criteria and supported the allocation of the full application amount.

All agreed to recommend an allocation of £5,000 in 2016/2017.

Appendix 5: Sue Ryder

An explanation was sought on the accuracy of the £43,064,000 amount listed as being unrestricted reserves or savings.

Members considered that mental health provision should be supported in Bury St Edmunds; however it was questioned whether similar organisations should collaborate and combine efforts on related projects, particularly as this total project cost appeared to be quite high at £37,118.

All agreed to defer this application of £10,000 to seek clarification on matters outlined above.

Appendix 6: The Voluntary Network (Befriending Connect Service)

Given the Voluntary Network was new to delivering projects in St Edmundsbury, the Working Party considered the application to allocate funding for a three year period was excessive. Members considered the project met the eligibility criteria; however they would recommend granting for two years, with a request that a report be submitted after Year One detailing evidence of where the project had benefitted people experiencing loneliness, particularly if those that had been supported had managed to avoid impacting on public health services.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, as outlined above, all agreed to recommend an allocation of £9,860 in 2016/2017 and £10,238 in 2017/2018.

Appendix 7: The Voluntary Network (Community Car Service)

Some concern was expressed that the training and salary costs listed in the application appeared excessive as Members considered this project should be centred on volunteering; and whether the service would be sufficiently used. However, the aim of the scheme was supported, therefore it was considered an allocation should be recommended on a two year basis and not three as requested, with a request for a report to be submitted after Year One detailing evidence of where the project had benefitted those in need of this type of service.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, as outlined above, all agreed to recommend an allocation of £5,310 in 2016/2017 and £4,434 in 2017/2018.

Appendix 8: Bury St Edmunds Volunteer Centre

(Councillor Robert Everitt declared a local non-pecuniary interest as the Borough Council's nominated representative on the board of the Bury St Edmunds Volunteer Centre remained in the meeting for the consideration of this application.)

The Working Party considered this project fully met the eligibility and selection criteria and supported the allocation of the full application amount.

All agreed to recommend an allocation of £6,586 in 2016/2017.

Appendix 9: Fresh Start – New Beginnings

Given the complexities and specialist nature of dealing with children that had disclosed sexual abuse, the Working Party considered this application should not be supported and addressing such issues should remain provided, in the first instance, by the Police and National Health Service.

All agreed not to support any funding to this project.

Appendix 10: Mentis Tree

Clarification was sought on a number of points contained in the application and the service to be provided, including:

- (a) whether the necessary professional psychiatric expertise was available for all types of mental health;
- (b) the implications of their 'open door' policy, given potential risks and safeguarding issues;
- (c) how it was decided whether the fee of £18 (plus VAT) should be paid or not; and
- (d) the background to the Acorn Counselling Service.

All agreed to defer this application of £9,000 to seek clarification on matters outlined above.

Appendix 11: Relate Norfolk and Suffolk

The majority of Members acknowledged the merit of this service and considered it met the eligibility and selection criteria; however an allocation commitment for two years was favoured rather than three.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, all agreed to recommend an allocation of £5,000 for 2016/2017 and £5,000 for 2017/2018.

Appendix 12: Suffolk Rape Crisis

Clarification was sought on some of the data figures quoted in the application, together with an explanation of the financial costs associated with the project which appeared considerably high.

Other potential funders had been listed under paragraph 24 of the application; however, Members sought clarification on whether any funding had yet been determined from those organisations.

All agreed to defer this application of £31,000 in 2016/2017 and £31,000 in 2017/2018 to seek clarification on matters outlined above.

Appendix 13: Suffolk Mind

Members acknowledged the potential benefits of this project; however the total cost appeared unwarranted, particularly the salary costs given that many other allotments are run by the people that rented them or by volunteers.

As it was identified that this project could be funded by alternative funding sources, all agreed to add this application to the list of four contained in Appendices 19 to 22.

Appendix 14: Suffolk Young People's Health Project (4YP)

It was commented that, similarly with other organisations of this nature as considered earlier, the service being offered within this project should be consolidated with other organisations that were already addressing such issues.

Concern was also expressed that the application lacked specific detail on their project objectives.

All agreed not to support any funding to this project; however it was asked that when informed of the outcome of 4YP's application, that should there have been some evidence of collaborative working with similar organisations, this may have had a positive bearing on consideration of the application.

Appendix 15: REACH Community Projects

The majority of Members acknowledged the merit of this service and considered it met the eligibility and selection criteria; however an allocation commitment for two years was favoured rather than three.

A discussion was held on the relationship between REACH and the River of Life Church and that focus should not be given to Haverhill South ward.

Councillor John Burns also stated that Haverhill Town Council had previously allocated funding and this had not been referred to in the application and therefore he would be abstaining from recommending the allocations.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, the majority of Members agreed to recommend an allocation of £5,000 for 2016/2017 and £5,000 for 2017/2018.

Appendix 16: Gatehouse Caring in East Anglia

Members acknowledged the merit of this service and considered it fully met the eligibility and selection criteria; however an allocation commitment for two years was favoured rather than three.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, all agreed to recommend an allocation of £5,000 for 2016/2017 and £5,000 for 2017/2018.

Appendix 17: HomeStart Mid Suffolk

(Councillor Houlder declared a local non-pecuniary interest as his son-in-law was employed by HomeStart and remained in the meeting for the consideration of this application.)

Members acknowledged the merit of this service and considered it fully met the eligibility and selection criteria; however an allocation commitment for two years was favoured rather than three.

As the organisation was expanding into West Suffolk, it was asked that HomeStart should provide specific evidence of its successes in this area at the conclusion of Year One.

Subject to the satisfactory submission of an evidence-based report detailing the benefits and success of this project in 2016/2017, as outlined above, all agreed to recommend an allocation of £13,250 for 2016/2017 and £9,800 for 2017/2018.

Appendix 18: Suffolk West Citizens Advice Bureau (CAB)

Whilst the Working Party acknowledged the commendable service provided by Suffolk West CAB, concern was expressed regarding the level of funding requested, particularly given that a Community Chest grant of £17,500 had

been recently allocated for customer access work from the 2015/2016 transitional year.

Consideration was given to requesting the Suffolk West CAB provide a presentation to the Working Party setting out background history; their aims and objectives; what the Suffolk West CAB specifically provided for St Edmundsbury; fundraising efforts; and the types of issues brought to them for advice.

All agreed to recommend an allocation of £182,000 in 2016/2017; however, the organisation would be asked to provide a presentation before consideration of an allocation for 2017/2018 and beyond.

RESOLVED: That

- (1) consideration of the following applications be deferred to enable further information/clarification to be sought on the relevant application, namely:
 - (a) Sue Ryder;
 - (b) Mentis Tree; and
 - (c) Suffolk Rape Crisis.
- (2) Having obtained the further information/clarification required on each of the three applications above, further discussion be undertaken on them with the Grant Working Party by email, following which delegated authority be given to the Head of Families and Communities, in consultation with the Chairman and Vice-Chairman of the Working Party to determine the level of grant (if any) to be recommended to Cabinet for approval.

RECOMMENDED: That:

- (1) the allocation of Community Chest funding for 2016/2017, as detailed in Report No: GWP/SE/15/004, be approved, namely:**
 - (a) Hopton Day Care Centre: £5,000**
 - (b) Bury St Edmunds Volunteer Centre: £6,586**
- (2) Subject to the provision of a presentation on the work of the organisation prior to consideration of an allocation of funding for 2017/2018 and beyond, Community Chest funding for Suffolk West Citizens Advice Bureau of £182,500 for 2016/2017, be approved;**
- (3) subject to the budget setting process for 2017/2018, and subject to the satisfactory submission of evidence-based reports detailing the benefits and success of each individual project in 2016/2017, the allocation of Community Chest funding for 2016/2017 and 2017/2018, be approved, namely:**

	<u>2016/17</u>	<u>2017/18</u>
(a) The Voluntary Network (Befriending Connect Service):	£9,860	£10,238
(b) The Voluntary Network (Community Car Service):	£5,310	£4,434
(c) Relate Norfolk and Suffolk	£5,000	£5,000
(d) REACH Community Projects	£5,000	£5,000
(e) Gatehouse Caring in East Anglia	£5,000	£5,000
(f) HomeStart	£13,250	£9,800
 (4) Due to not being considered to be appropriate for Community Chest funding but with the intention of signposting to alternative funding sources available, Community Chest funding for 2016/2017 not be awarded to:		
<ul style="list-style-type: none"> (a) Coffee Caravan; (b) Eastgate Amateur Boxing Club; (c) Rojo Art Projects; (d) St Edmundsbury Sailing and Canoeing Association; and (e) Suffolk Mind. 		
 (5) No Community Chest funding for 2016/2017 be awarded to:		
<ul style="list-style-type: none"> (a) YMCA Suffolk; (b) Young People of the Year - Befriending; (c) Fresh Start – New Beginnings; and (d) Suffolk Young People’s Health Project (4YP). 		
 (6) No allocation of Community Chest funding for 2018/2019 be approved at this present time.		

29. **Dates of Future Meetings**

The Working Party agreed that no further meetings should be arranged for the 2015/2016 civic year. Subject to the agreement of the outgoing Chairman, meetings would be arranged for 2016/2017 in due course and the Grant Working Party would be duly notified of confirmed dates and times accordingly.

The meeting concluded at 7.17pm

Signed by:

Chairman

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Agenda Item 6

Paper No: **GWP/SE/16/001**

Following SRC's application to the SEBC Community Chest, we would be very grateful if a revised bid could be considered.

The original bid included work for one-to-one counselling, post-therapy group work and additional associated costs. SRC would like to prioritise the one-to-one counselling in this funding bid as it is most urgently needed for the following reasons:

- SRC has a waiting list of over six months for one-to-one counselling in St Edmundsbury
- Once women and girls have had the courage to come forward for support, waiting can contribute to spiralling mental health issues including depression, anxiety, post-traumatic stress and sleeping disorders
- Without timely support victims of sexual violence can engage in unhealthy coping mechanisms to try and regain some control over their lives such as alcohol and/or substance misuse, self-harm, developing eating disorders
- Presenting problems inevitably have a wider impact on victim's family, friends and relationships
- SRC are specialists in long-term counselling for individuals that have experienced sexual violence with a proven track record and we adhere to the British Association of Counselling and Psychotherapy Standards and Rape Crisis England and Wales National Service Standards

SRC would like to apply for £9,600 over two years (£4,800 per year). The costs are broken down as follows:

Item or Activity	Cost (£)
Sessional Counsellor Fees	£25 per hour
Element of Clinical Supervision (essential for all registered professionals to ensure best practice to clients, diagnostic work, manage professional demand, manage the personal and emotional impact of their work)	£3.00
Counsellor Expenses (including essential travel and to Ipswich to team meetings)	£2.25
Element towards CPD (training)	£0.25
Cost of Premises Hire in Bury St Edmunds	£5 per hour
Towards Service User Accessibility and Crisis Fund (to reimburse clients where possible when cost for travel is prohibitive)	£2.25
Element towards professional counsellor subscriptions	£0.25
Towards necessary overheads telecoms contacting clients by phone, text, printing, specialist domestic/sexual violence database	£2.00
Total costs per counselling session	£40.00
£40 x 120 counselling sessions year 1	£4,800
£40 x 120 counselling sessions year 2	£4,800
Total for delivering 240 counselling sessions over 2 years	£9,600

Although the one-to-one counselling service is being scaled down from the original bid, funding at this revised level would still have a significant impact for individuals in St Edmundsbury, enabling us to dramatically reduce the waiting list for our service. The funding would allow for 240 counselling sessions to be delivered in Bury St Edmunds over two years. (This equates to enabling between an additional 10 to 20 victims of sexual violence being able to receive counselling. The majority of our service users require long-term support, we offer 1 session a week for up to 25 weeks, as they often present with very complex needs, for example dissociative identity disorder, post-traumatic stress disorder. However, we also support some individuals with less complex cases that benefit from between 6 to 12 counselling sessions. Therefore we would be supporting 10 additional survivors of sexual violence as a minimum, as this funding is likely to help more depending upon an individuals' need). We believe that victims of sexual violence should have access to counselling as a free service and receive the most professional support possible.

The background information, the benefits of our service and our contribution to your strategic objectives remain as set out in our original application.

The current funders for our organisation overall:

Ministry of Justice

Big Lottery Fund

Lloyds TSB

Martineau Fund

Charles Hayward Foundation

Number of small individual donations

Safer Suffolk Fund (administered through the Suffolk Community Foundation)

Lankelly Chase recently ended

Contributions to our frontline work in St Edmundsbury:

Safer Suffolk Fund

Ministry of Justice

Martineau Fund

Big Lottery Fund covers an element of the essential support staff work e.g. admin

If I can be of any further assistance or you have any questions, please do not hesitate to contact me. SRC would like to thank you very much for your consideration in supporting our vital work.

Ms Selina Wagstaff

Project Coordinator

Suffolk Rape Crisis

T: 01473 231200

E: projectcoordinator@suffolkrapecrisis.org.uk